

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 24, 2014
COMMUNITY ROOM, NORTH HILL BRANCH LIBRARY

President William D. Rich called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:10 pm at the North Hill Branch Library. The following members of the Board answered the roll call: Lolita Adair, Mark Jackson, Sr., William D. Rich, and Ray Weber. Sandra Auburn, John Frola, Jr. and Bernard Rochford were absent. Present from Library staff were David Jennings, Michelle Scarpitti, Lisa Antognoli-Weiser, Carla Davis, Eileen Herbert, Pam Hickson-Stevenson, Ann Hutchison, Vickie King, Lisa Percy, Carl Roxbury, Ariel Sawyer, Val Sherman and Barb White.

Mr. Weber moved, seconded by Mrs. Adair, to adopt the agenda for the April 24, 2014 meeting. The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 14- AGENDA

Mr. Jackson moved, seconded by Mrs. Adair, to adopt the minutes of the March 27, 2014 meeting. Mr. Rich asked for discussion. Hearing none, the roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 14- MARCH MEETING MINUTES

Mr. Rich thanked the staff of the North Hill Branch Library for hosting this month's Board Meeting, and for supplying the refreshments. Mr. Jennings then introduced Lisa Antognoli-Weiser, Branch Manager. 14- PRESIDENTS REMARKS

Michelle Scarpitti, Fiscal Officer, presented the financial report for March 2014.

Mrs. Adair stated a need to clarify the column title 'Prior Year Budget' on the financial report. After discussion it was decided Ms. Scarpitti would change the column title to indicate carryover encumbrances

[The financial report is appended to the minutes.]

Mrs. Adair moved, seconded by Mr. Weber, to adopt the financial report for March 2014. The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 14- MARCH FINANCIAL REPORT

Ms. Scarpitti presented the donor/gift list and reported that in March the Library received \$2,033.91 in monetary donations. In addition, there were three pages of material donations. Mr. Jackson moved, seconded by Mr. Weber, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried. 14- DONOR/GIFT LIST

Ms. Scarpitti presented the investment report for March 2014.

[The investment report is appended to the minutes.]

Ms. Scarpitti commented that due to the Library's participation in the E-rate funding program, each year it is a large project to complete the contracts and E-rate filing. This has been completed for the 2014-2015 funding period. Ms. Scarpitti wanted 14- E-FILING

to thank Dan Kirk of the Information Technology Department for his assistance and expertise to complete this task.

Lisa Peercy, Human Resources Director, presented the Personnel Report for March 2014. She reported that there were no changes to the report since mailed to the board.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – March 2014**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Hughes, Ian	Student Assistant	03.31.14	Tallmadge
Whitehurst, Jane	Librarian	03.31.14	Northwest Akron

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Archer, Justin	Student Assistant	02.24.14	Norton
Cooke, Patricia	Student Assistant	05.12.14	Northwest Akron
Dunkler, Emily	Student Assistant	02.24.14	Norton
Nicholson, Carmella	Substitute Public Service Assistant	02.24.14	General Managers Office

CHANGE OF STATUS:

Harrison, Linda	Administrative Assistant FMLA (without pay)	02.28.14	General Managers Office
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CHANGE OF STATUS:(Promotion)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Rosenberger, Sarah	Teen Librarian \$19.37 (11/1A)	03.03.14	Youth Services Office
	Assistant Youth Services Coordinator \$21.12 (12/1)		same

NUMBER OF STAFF MEMBERS

	<u>03.15.11</u>	<u>03.15.12</u>	<u>03.15.13</u>	<u>03.18.14</u>
Full-Time Staff:	268	266	262	254
Part-Time/Job-Share Staff:	48	43	34	45
Student Assistants:	78	78	89	89
Total number of Staff:	414	394	387	382
Full-Time Equivalent	304	299	294	292

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mrs. Adair moved, seconded by Mr. Jackson adoption of the Personnel Report. 14-
The roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Weber all voted PERSONNEL
aye. The motion carried. REPORT

Mr. Jennings announced that once again the Library has been recognized for the many contributions made to the community, and for the talented, creative, and committed staff who work there:

DIRECTOR'S
REPORT

Champion For Children – Summit County Children Services Board will recognize the Library with their Community Partner Award at a Community Appreciation Breakfast on April 30th. This award is for the Library's continued support of numerous SCCSB projects and events. Although others have been involved, Youth Services Coordinator Carrie Burrier is particularly responsible for nurturing and maintaining that relationship, having served on SCCSB's Child & Family Awareness Month steering committee for the past 25 years.

COMMUNITY
RECOGNITION

Autism Ambassador – In recognition of the Library's partnership with the Autism Society of Greater Akron in offering the *Sensory Storytime* program at the Northwest Akron Branch Library, Branch Manager Tricia Twarogowski has been named an Autism Ambassador. This innovative approach to programming has been highlighted in an excellent video on the Library's YouTube channel at http://www.youtube.com/watch?v=xwAT88XQsK4&list=UUFD2pyjTpcKiB_4MS60Pvyg Tricia was honored by this group at a reception on April 3rd.

Woman of Achievement – The Women's Network of Northeast Ohio has named Marketing Director Carla Davis as one of four 2014 recipients of the Women of Achievement Award. Carla will be recognized at the 15th annual Women's Network Women of Achievement luncheon on May 16th. The Women's Network Awards honor women for their contributions to the local community, and the opportunity those women create for future generations.

Mr. Jennings reported two new items in the Main Library First Floor Tech Center area:

MAIN
LIBRARY
NEWS

New Artwork – Donated by Akron Artist Terry Klausman, the iron sculpture entitled *Zwoop and Boing* is being installed in late April/early May. Terry's work is on display at Summit ArtSpace and other local galleries. With an industrial feel and playful geometry, this piece fits well in the space the Library is developing for access to technology and fostering creativity.

3-D Printer – The Library recently installed a Replicator 2 3-D printer in front of the service desk in the Tech Center. This 3-D printer will be in demonstration mode for a few weeks, showing the public how objects can be created with this growing technology. Later this year, there will be instructions available for use of this equipment by businesses and individuals.

Mr. Jennings also reported to the Board a request for permission to place signs supporting the Green Local Schools renewal levy on the Green Branch Library property.

Mrs. Adair moved, seconded by Mr. Weber to authorize placement of yard signs on Library property. After discussion, the roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich and Mr. Weber all voted aye. The motion carried.

14-
GREEN LOCAL
SCHOOLS
LEVY

Finally, concerning state funding, although our efforts to have an amendment to STATE

raise the percentage of state funding for public libraries failed to work in the House version of recent budget legislation, the Library remain hopeful that a similar amendment can be added when the Ohio Senate considers this legislation. FUNDING

Mrs. Adair presented the report of the Buildings & Grounds Committee.

COMMITTEE
REPORTS

*Akron-Summit County Public Library
Buildings & Grounds Committee Meeting
April 23, 2014*

The Buildings & Grounds Committee met on Wednesday, April 23, 2014 in the Board Room of Main Library.

Committee Chair Lolita Adair called the meeting to order at 4:12 pm with committee members Ray Weber and William D. Rich in attendance. Also attending the meeting were Library staff David Jennings, Pam Hickson-Stevenson, and Carl Roxbury, along with Scott Malensek of the Stew Pot Kitchen and a member of the public, Lynn Clark.

Mr. Rich moved for the adoption of the agenda. All committee members present voted aye.

In the only item on the agenda, Mr. Jennings presented a draft lease for the Main Library café space. Scott Malensek of the downtown Stew Pot Kitchen joined the committee to discuss his plans for the space as the Coffee Pot Café. After lengthy discussion of the history of the café space, and Mr. Malensek’s discussion of his work at the Stew Pot Kitchen, Mr. Rich moved to approve the lease for the café space. All committee members present voted aye, and this comes as a recommendation to the Board.

After discussion, the roll call vote followed: Mrs. Adair, Mr. Jackson, Mr. Rich, and Mr. Weber all voted aye. The motion carried.

Having no further business, the meeting was adjourned at 5:18 pm.

Carla Davis, Marketing & Communications Director presented post cards advertising Book-It for the Library Shop on Main.

Ms. Davis highlighted the Highland Square Branch Library Friends of the Library Annual Brunch, on Saturday, May 17, 2014 from 10:30 am until 11:00 pm. At 11:00, David Giffels will present his new book “The Hard Way on Purpose.” This presentation will be followed by a book signing.

REPORT FROM
ADMIN STAFF

Ms. Davis also reported that the Tallmadge Library Association will be having their annual dinner meeting on Monday, May 19 with social hour at 6 pm and dinner at 6:30 pm. The meeting will follow.

Mr. Rich stated there were no requests for Public Participation.

PUBLIC
PARTICIPATION

There being no further business, Mr. Rich adjourned the meeting at 5:10 pm.

ADJOURNMENT

President

Secretary