

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 28, 2014
COMMUNITY ROOM, MAPLE VALLEY BRANCH LIBRARY

President William D. Rich called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:05 pm at the Maple Valley Branch Library. The following members of the Board answered the roll call: Lolita Adair, John Frola, Jr., Mark Jackson, Sr., William D. Rich, Bernard Rochford, and Ray Weber. Sandra Auburn was absent. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Kristin Henry, Eileen Herbert, Pam Hickson-Stevenson, Ann Hutchison, Lisa Peercy, Carl Roxbury, Val Sherman, Barb White, and Tonya Wright.

Mr. Jackson moved, seconded by Mr. Rochford, to adopt the agenda for the August 28, 2014 meeting. The roll call vote followed: Mrs. Adair, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-51
AGENDA

Mr. Rochford moved, seconded by Mr. Weber, to adopt the minutes of the July 31, 2014 meeting. Mr. Rich stated that on page 4, ASPCL should be ASCPL. The roll call vote to adopt the July minutes as amended followed: Mrs. Adair, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. Mr. Frola and Mr. Jackson abstained. The motion carried. 14-52
JULY
MEETING
MINUTES

Mr. Rich thanked the staff of the Maple Valley Branch Library for hosting the Board meeting. PRESIDENT'S
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the financial report for July 2014.

[The financial report is appended to the minutes.]

Mr. Rochford moved, seconded by Mr. Jackson, to adopt the financial report for July 2014. The roll call vote followed: Mrs. Adair, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-53
JULY
FINANCIAL
REPORT

Ms. Scarpitti presented the donor/gift list and reported that in July the Library received \$2,735 in monetary donations. In addition, there were 3½ pages of material donations.

Mr. Jackson moved, seconded by Mr. Weber, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-54
DONOR/GIFT
LIST

Ms. Scarpitti presented the investment report for July 2014.

[The investment report is appended to the minutes.]

Ms. Scarpitti requested budget adjustments needed in the General Fund Appropriations for the remainder of 2014. She requested approval to move \$1,500 from Books line item #4110 to Inter-library Loan Charges line item #4610. She also requested approval to move \$1,200 from Books #4110 and \$500 from Periodicals #4210 to Bookbinding Services #4710.

Mrs. Adair moved, seconded by Mr. Rochford, approval of the change to the Appropriations - General Fund as requested. The roll call vote followed: Mrs. Adair, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

Lisa Percy, Human Resources Director, presented the Personnel Report for August 2014. She reported no changes or corrections to the report.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – August 2014**

RESIGNATIONS:

Employee

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Attalla, Theresa	Public Service Assistant II	08.22.14	Electronic Services
Chastain, Jack	Student Assistant	08.12.14	Fairlawn-Bath
Crozier, Katy	Student Assistant	08.08.14	Richfield
DiGiacomo, Marianna	Branch Manager	08.29.14	Ellet
Ellinger, Kathleen	Student Assistant	08.09.11	Mogadore
Garey, Ronald	Police Officer	08.09.14	Akron Police Department
Guilliams, Ryann	Public Service Assistant II	08.09.14	Kenmore
Tate, Timothy	Student Assistant	08.23.14	Northwest Akron
Urankar, Danica	Student Assistant	08.16.14	Richfield
Zampelli, Lauren	Student Assistant	08.21.14	Ellet

SELECTIONS:

Employee

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Chastain, Jack	Student Assistant	08.11.14	Fairlawn-Bath
Donohue, James	Akron Police Officer	07.14.14	Akron Police Department
Hindi, Noor	Student Assistant	08.25.14	Firestone Park
Jenkins, Kenneth	Student Assistant	08.04.14	Maple Valley
Jury, Irina	Student Assistant	08.25.14	Fairlawn-Bath
Newingham, Madison	Student Assistant	08.11.14	Richfield

CHANGE OF STATUS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Campbell, Amy	Public Service Assistant II (part-time)		Electronic Services (Tech Center)
	Public Service Assistant II (full-time)	09.15.14	same
Hentosz, Brittany	Public Service Assistant II (full-time)		Maple Valley
	Public Service Assistant II (job-share)	08.25.14	same
McCants, James	Public Service Assistant II (part-time)		Electronic Services (Tech Center)
	Public Service Assistant II (full-time)	08.25.14	same

CHANGE OF STATUS: (Promotion)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Adams, Taylor	Student Assistant (1/1) \$7.95/hr		Maple Valley
	Public Service Assistant II (7/1) \$13.18/hr (job-share)	08.25.14	same
Whetsel, Shawn	Systems Support Specialist (14/1) \$24.19/hr		Information Technology
	Network Services Coordinator (17/1) \$28.78/hr	08.11.14	same

NUMBER OF STAFF MEMBERS

	<u>08.15.11</u>	<u>08.16.12</u>	<u>08.15.13</u>	<u>08.13.14</u>
Full-Time Staff:	268	263	258	256
Part-Time/Job-Share Staff:	48	37	42	46
Student Assistants:	73	82	86	78
Total number of Staff:	397	383	386	380
Full-Time Equivalents	307	293	293	291

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mr. Weber moved, seconded by Mr. Jackson adoption of the August Personnel Report. The roll call vote followed: Mrs. Adair, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

14-56
AUGUST
PERSONNEL
REPORT

Mr. Jennings thanked Tonya Wright, Branch Manager of Maple Valley for hosting the August Board Meeting. He recommended viewing the commemorative plaque, located outside the Branch. This plaque features a poem written by Rita Dove,

DIRECTOR'S
REPORT

who grew up in Akron, who served as Poet Laureate of the United States, and who will be speaking at a Project Learn event later this year.

Mr. Jennings reported that in October 2014, the Library’s ten-year agreement with the City of Akron concerning parking in the High/Market deck downtown will expire. At the time of joint planning for the site of Main Library and the High/Market parking deck, the Library agreed to trade property on High Street to the city in return for ten years of one-hour free parking (valued at \$110,000 per year to account for a \$1.1 million property value). This agreement expires with the ten-year anniversary of the opening of Main Library in October, 2014.

PARKING
AGREEMENT
EXPIRATION

From a practical standpoint, this will not affect Library customers who will continue to receive one hour of free parking in the city-owned deck. It should be noted, however, that if the city’s approach to this free parking changes, the Library’s agreement with the city will no longer be in effect.

Mr. Jennings announced details of the Library’s 140th Anniversary Celebration being held on Saturday, September 13, from 11 am to 2 pm. Entertainment includes Pointe West Performances (dance), music from the New Horizons Band of Summit & Stark Counties and the Cuyahoga Valley Frackers. Activities include cookie decorating for the first 140 children; photo opportunities with Library mascot Paws and other community mascots; and a make-it take-it craft for teens. Free light refreshments will be available, while lunch or snacks can be purchased from the Coffee Pot Café, Stone Pelican Rolling Café food truck, or Popsmith gourmet ice-pops. The event will also include the summer reading program Mind, Body & Sole Grand Prize Drawing and a Friends of Main Library mini book sale.

140th
ANNIVERSARY
CELEBRATION

Schedule of Events:

- Food trucks 11:00-2:00 Amphitheater Park
Stone Pelican, Popsmith frozen treats, The Coffee Pot Café
- Pointe West Dancers 11:00-11:40 Amphitheater Park
- MB&S Prize drawing 11:40-12:00 Auditorium
- The New Horizon Band 12:00-12:40 Auditorium
- Remarks & MB&S Grand Prize Drawing 12:40-1:00 Auditorium or TBD
- The Cuyahoga Valley Frackers 1:00-1:40 Auditorium
- Sugar Cookie Decorating for Children 11:00-12:30 Atrium
- Mascots Paws, Webster and Orbit 11:00-2:00 Roaming
- Sugar cookies and bottled water for all 12:00-2:00 Atrium/Auditorium
- Photo booth for selfies, photos w/Mascots 11:00-2:00 Atrium
- Technology Table 11:00-2:00 Atrium
- Teen make-it-take-it 11:00-2:00 TBD
- FOML mini booksale 11:00-2:00 Garden Trio

Mr. Jennings reported that with the May, 2015 Primary Election eight months from now, the initial meeting of Citizens for the Library's Future will be held in early September. The most important tasks for this group include selection of a campaign consultant, identification of possible campaign co-chairs and campaign committee members, and formation of a fund-raising strategy. The Board will also convene a Finance Committee meeting in September to consider an allocation from the Thomas Knowles Fund for a community survey, and to begin the process of identifying the millage request the Library will make in May, 2015.

LEVY PLANNING

Mr. Jennings announced that during the remainder of 2014, the Ohio Library Council will be coordinating a campaign to raise awareness of the need to restore public library funding from the state of Ohio. Since 2008 the state's Public Library Fund has been reduced by over \$105 million, a 24% loss in funding. This loss means that public libraries now have essentially the same dollar amount of state support that was provided in 1996.

OHIO LIBRARY
COUNCIL STATE
FUNDING
CAMPAIGN

Mr. Jennings said part of this campaign involves bringing state legislators into library buildings to hear about this issue directly from their local libraries. So, the Library is planning to host the Summit County state legislators for a breakfast sometime in late September or early October. Mr. Jennings said he will inform Board members of the date and time as soon as it is established, in hopes all can attend.

There were no reports from Board Committees.

BOARD
COMMITTEES

There were no reports from Senior Staff.

SENIOR STAFF

Mr. Rich stated there were no requests for public participation.

PUBLIC
PARTICIPATION

There being no further business, Mr. Rich adjourned the meeting at 4:38 pm.

ADJOURNMENT

President

Secretary