

AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 25, 2014  
COMMUNITY ROOM, ODOM BOULEVARD BRANCH LIBRARY

President William D. Rich called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:02 pm at the Odom Boulevard Branch Library. The following members of the Board answered the roll call: Lolita Adair, Sandra Auburn, John Frola, Jr., Mark Jackson, Sr., William D. Rich, Bernard Rochford, and Ray Weber. Present from Library staff were David Jennings, Michelle Scarpitti, Carla Davis, Kristin Henry, Eileen Herbert, Pam Hickson-Stevenson, Ann Hutchison, Vickie King, Lisa Peercy, Carl Roxbury, Val Sherman, and Barb White.

Mr. Frola moved, seconded by Mr. Weber, to adopt the agenda for the September 25, 2014 meeting. David Jennings requested moving the Personnel Report to the end of the agenda and placing an Executive Session before consideration of the Personnel Report. Mr. Rich asked if there was an objection to that change. Hearing none, the amendment was adopted by unanimous consent. The roll call vote followed to adopt the agenda as amended: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-57  
AGENDA

Dr. Auburn moved, seconded by Mr. Rochford, to adopt the minutes of the August 28, 2014 meeting. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-58  
AUGUST  
MEETING  
MINUTES

Mr. Rich thanked the staff of the Odom Boulevard Branch Library for hosting the Board meeting. Additionally, Mr. Rich commented that the 140<sup>th</sup> Anniversary Celebration at Main Library was very well organized. PRESIDENT'S  
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the financial report for August 2014.

[The financial report is appended to the minutes.]

Mrs. Adair moved, seconded by Mr. Frola, to adopt the financial report for August 2014. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-59  
AUGUST  
FINANCIAL  
REPORT

Ms. Scarpitti presented the donor/gift list and reported that in August the Library received \$2,250 in monetary donations. In addition, there were 2½ pages of material donations.

Dr. Auburn moved, seconded by Mrs. Adair, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-60  
DONOR/GIFT LIST

Ms. Scarpitti presented the investment report for August 2014.

[The investment report is appended to the minutes.]

Mr. Jennings asked the Board to authorize an appropriation of \$15,000 from the Thomas Knowles Fund for a community survey relating to the May 2015 levy request. This will enable the Center for Marketing & Opinion Research (CMOR) to conduct the survey this fall, which will then provide information needed for making decisions. The Knowles Fund has a current balance of \$935,490; this fund was established with a bequest of \$755,000 in 2002 from the estate of a former president of Goodyear Aerospace, Thomas A. Knowles.

DIRECTOR'S  
REPORT

Mr. Frola moved, seconded by Mrs. Adair, to approve the appropriation. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye.

14-61  
APPROVAL OF  
APPROPRIATION

Mr. Jennings reported the Summit County Library Trustees Council will hold its annual meeting on Thursday, October 16. The sole purpose of this meeting is approval of the Blasingame Formula for dividing up the county's share of the state's Public Library Fund in 2015. In use since the 1970s, the formula includes components of population, usage, and facilities. Since the Library's service area has about 2/3 of the county's population, it is predictable that the Library would receive about that percentage of the PLF distribution, and that has held true for the many years this formula has worked well for the public libraries in Summit County. The Board will need to vote to formally accept the formula's percentage allocation at the October meeting.

SUMMIT COUNTY  
TRUSTEES  
COUNCIL

Mr. Jennings said the Library hopes to have a new estimate this fall of the value of the 1.4 mill property tax levy for tax year 2014/collection year 2015. He reported 2015 will be the last year for collection of this tax that resulted from passage by voters in May, 2010. This value will include the latest property reappraisal by the Summit County Fiscal Office and will likely reflect another reduction in property value. This estimate will enable the Library not only to budget for 2015, but also to project into the next levy period, 2016-2020.

LEVY VALUE 2015

Mr. Jennings reported that the Scholarship Committee, which consisted of Mrs. Adair, Mr. Rochford, Pam Hickson-Stevenson, Lisa Peercy and himself, came to a conclusion on the scholarships this year. There were two successful candidates: June Thomas, who works in the Children's Library, and Barb Leden who works in the Science & Technology division.

MCDOWELL  
SCHOLARSHIP  
AWARDS

Mr. Jennings reported receiving a request for Board endorsement of Issue 12, which will appear on the November general election ballot. The proposed 0.25% county-wide sales tax increase would fund safety forces, emergency radio system upgrade, 911 dispatch infrastructure, and repairs to the Summit County Jail. Mr. Jennings stated that the request also asked for approval to allow campaign signs on Library property.

Mr. Frola moved, seconded by Dr. Auburn, to endorse passage of Issue 12 and to allow signs advocating its passage to be placed on Library property. Discussion moved to amending the motion to allow placement of literature, in addition to signs, on library property. Mr. Rich asked if the Board would consent to that amendment but consent was not unanimous.

SIGNAGE OF  
ISSUE 12

Mr. Frola moved, seconded by Dr. Auburn, to amend the motion endorsing Issue 12 to allow signage and literature both for and against the issue to be placed on Library property. Mr. Rich asked those in favor of the motion to amend to signify by saying aye and those opposed to signify by opposite sign. All members voted aye, and the motion carried.

14-62  
AMENDMENT  
SIGNAGE OF  
ISSUE 12

The Board next discussed adopting a resolution supporting Issue 12 in the form that the campaign committee provided. There was no support for that action. The Board returned to consideration of the original motion as amended and the roll call vote followed. Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye, and the motion carried.

14-63  
ENDORSEMENT  
OF ISSUE 12 AS  
AMENDED

The Library is working on possible ideas for submission to the Knight News Challenge: Libraries. This challenge poses the question: "How might we leverage libraries as a platform to build more knowledgeable communities?" The deadline for submission is 5:00 pm on Tuesday, September 30, with chosen ideas then possibly growing into formal grant applications.

KNIGHT  
FOUNDATION

Mr. Jennings reported twenty-eight Library staff members will be participating in the Akron Marathon on Saturday, September 27. This is a terrific community event in which the Library continues to participate vigorously (about 1 of every 10 adult staff members every year).

AKRON  
MARATHON

Mr. Rich stated there were no reports from Board Committees.

Mr. Rich asked for reports from Administrative Staff.

Carla Davis, Director of Marketing & Communications, announced there are two events that will be held in October. The Akron Mini Maker Faire will be held on Saturday, October 18. The Library is anticipating hundreds of people; Ms. Davis reported there were 800 people in attendance last year.

ADMINISTRATIVE  
STAFF

Also, the Main Event Speaker Series, partly sponsored by The Friends of Main Library, will be held October 22 at 7:00 pm with John Hodgman, humorist and author. The Library is expecting a capacity crowd for this event. Ms. Davis reported the Columbus Dispatch Tweeted the program all over Ohio so visitors are anticipated from around the state.

Mr. Rich stated he was unaware of any requests for public participation.

PUBLIC  
PARTICIPATION

Lisa Peercy, Human Resources Director, presented the Personnel Report for September 2014. She reported she had no remarks to make at this time. Mr. Weber moved to adopt the Personnel Report, seconded by Mr. Frola.

Mr. Frola moved, seconded by Mr. Rochford, to go into Executive Session pursuant to Section 121.22 (G) of the Ohio Revised Code to discuss the promotion of a Library employee. The roll call vote followed: Mrs. Adair, Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.

14- 64  
EXECUTIVE  
SESSION

The Board went into Executive Session at 4:55 pm.

The Executive Session ended at 5:19 pm.

Mr. Rich said there was a motion on the floor to adopt the Personnel Report. 14-65  
The roll call vote followed: Dr. Auburn, Mr. Frola, Mr. Jackson, Mr. Rich, Mr. PERSONNEL  
Rochford and Mr. Weber all voted aye. Mrs. Adair was absent. The motion carried. REPORT

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY  
Personnel Report – September 2014**

**RESIGNATIONS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Derr, Michael	Marketing Events Supervisor	09.19.14	Marketing & Communications
Humes, Cathryn	Student Assistant	08.30.14	Fairlawn-Bath
Jenkins, Kenneth	Student Assistant	08.18.14	Maple Valley
Pepple, Vanessa	EC Librarian	09.26.14	Maple Valley
Roberts, Phillip	Security Officer	09.30.14	Security

**SELECTIONS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Fijalkovich, Jessica	Student Assistant	09.08.14	Cult & AV
Gaydos, Christina	Student Assistant	08.25.14	Fairlawn-Bath
McCraney, Timothy	Student Assistant	09.08.14	Maple Valley
Segal, Melinda	Substitute Librarian	09.16.14	General Manager's Office
Vaughn, Adrianna G.	Student Assistant	08.25.14	Ellet
Weaver, Chad	Student Assistant	08.25.14	Ellet
Wise, Charlie	Student Assistant	08.25.14	Richfield

**CHANGE OF STATUS:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Ethington, Ricki	Librarian (job-share) Librarian (full-time)	10.01.14	Business & Government
Mockensturm, Kathleen	EC Librarian (full-time) EC Librarian (job-share)	08.11.14	Highland Square

**CHANGE OF STATUS: (Promotion)**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Barton, Diane	Librarian \$24.57 (11/9A) Division Manager \$26.84 (15/1)	10.01.14	Business & Government

Burch, Brian Librarian  
 \$19.08 (11/1)  
 Branch Manager 09.22.14 Ellet  
 \$26.84 (15/1)

**RETIREMENT:**

<b><u>Employee</u></b>	<b><u>Classification</u></b>	<b><u>Date</u></b>	<b><u>Agency</u></b>
Donohoo, Christine	Librarian	10.31.14	Collection Development

**RETIREMENT (Comments):**

**Donohoo, Christine**

04.06.01 – 07.18.11, Substitute Librarian, General Manager’s Office

07.18.11 – 09.23.12, Librarian, Popular Culture

09.24.12 – 10.31.14, Librarian, Collection Development

	<b><u>NUMBER OF STAFF MEMBERS</u></b>			
	<b><u>08.15.11</u></b>	<b><u>09.18.12</u></b>	<b><u>09.17.13</u></b>	<b><u>09.16.14</u></b>
Full-Time Staff:	268	2623	256	255
Part-Time/Job-Share Staff:	48	37	43	45
Student Assistants:	73	85	83	78
Total number of Staff:	397	384	382	378
Full-Time Equivalents	307	294	291	290

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

There being no further business Mr. Rich adjourned the meeting at 5:20 pm. ADJOURNMENT

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President

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Secretary