

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 31, 2017
COMMUNITY ROOM, ODOM BRANCH LIBRARY

President Ray Weber called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:02 pm at the Odom Branch Library. The following members of the Board answered the roll call: Lolita Adair, James D. Casey, Jill Darlington, William D. Rich, and Ray Weber. John Frola, Jr. and Bernard Rochford were absent. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Andrea Cowgar, Ann Hutchison, Stephanie Jolliff, Vickie King, Patty Marsh, Lisa Peercy, Carl Roxbury, Val Sherman, and Barb White.

Mr. Rich moved, seconded by Mrs. Adair, to adopt the agenda for the meeting of August 31, 2017. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Weber, all voted aye. The motion carried. 17-63
AGENDA

Mr. Casey moved, seconded by Mrs. Adair, to adopt the minutes of the June 29, 2017 meeting. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Weber, all voted aye. The motion carried. 17-64
JUNE BOARD MINUTES

Mr. Rich moved, seconded by Mr. Casey, to adopt the minutes of the July 27, 2017 meeting. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, all voted aye. Mr. Weber abstained. The motion carried. 17-65
JULY BOARD MINUTES

Mr. Weber announced that he wanted to thank the Odom Branch Library for hosting the Board Meeting this month. PRESIDENT'S REMARKS

Michelle Scarpitti, Fiscal Officer, presented the Executive Summary and the financial reports for July 2017.

Mrs. Darlington moved, seconded by Mrs. Adair, approval of the July financial report. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Weber, all voted aye. The motion carried. 17-66
JULY 2017 FINANCIAL REPORT

Ms. Scarpitti presented the donor/gift list. There were four and one-half pages of material donations. The list also showed acknowledgment of in-kind donations to particular branches.

Mrs. Adair moved, seconded by Mr. Rich, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. Darlington, Mr. Rich, Mr. Weber, all voted aye. The motion carried. 17-67
ACCEPTANCE OF DONOR/GIFT LIST

Ms. Scarpitti presented the investment reports for July 2017.

[The investment reports are appended to the minutes.]

Lisa Peercy, Human Resources Director, presented the Personnel Report for August 2017. She highlighted the retirement of a long-term employee, Angela Johnson.

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – August 2017

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Amato, Cassandra	Student Assistant	08.10.17	Fairlawn-Bath
Archer, Jared	Student Assistant	08.05.17	Norton
Burns, Matthew	Student Assistant	08.18.17	Nordonia Hills
Goldie, Laureen	Student Assistant	08.11.17	Green
Grayson, Cortez	Student Assistant	08.18.17	Science & Technology
Johnson, Mykena	Student Assistant	08.26.17	Northwest Akron
Johnson, Sarah	Student Assistant	08.22.17	Youth Services Office
Jordon, Katie	Student Assistant	07.14.17	Tallmadge
Maidens, Laura	Librarian (Cataloger)	09.04.17	Technical Services
Mertz, Katelyn	Technical Service Assistant	09.04.17	Technical Services
Meyer, Andrew	Student Assistant	07.29.17	Highland Square
Nolan, Akaysha	Student Assistant	08.11.17	Maple Valley
Oliver, Vicki	Student Assistant	08.19.17	Maple Valley
Setting, Dana	Public Service Assistant II Floater	08.04.17	Public Services
Thomas, John	Security Officer	08.25.17	Facilities Services
Urankar, Julia	Student Assistant	09.02.17	Richfield
VanDerSchyf, Sophia	Librarian	09.30.17	Children's Library
Volkman, Michele	Bookmobile Driver	09.04.17	Bookmobile Drive
Weaver, Chad	Public Service Assistant II	09.02.17	Science & Technology

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Bowen-Carter, Crystal	APD Officer	07.14.17	Akron Police Department
Carlton, Travis	Systems Support Technician	07.31.17	Information Technology
Clements, Katherine	Substitute Public Service Assistant	08.01.17	Public Services
Elshayeb, Muna	Student Assistant	08.21.17	Firestone Park

Neff, Brett	Electronic Services Manager	08.28.17	Electronic Services
Nunn, India	Student Assistant	08.21.17	Highland Square
Mook, Corey	APD Officer	07.31.17	Akron Police Department
Pickett, Tracie	Student Assistant	08.07.17	Business & Government
Stanovich, Leah	Student Assistant	08.21.17	Firestone Park
Ullman, Danny	APD Officer	07.27.17	Akron Police Department

CHANGE OF STATUS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Gunsch, Andrew	Systems Support Specialist Personal Leave of Absence/Unpaid 08.04.17 – 08.03.18	08.04.17	Information Technology

CHANGE OF STATUS: (Transfer)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Kekelis, Jessica	Public Service Assistant II Same	08.14.17	Fairlawn-Bath Electronic Services
Ramey, Victoria	Public Service Assistant II Same	08.28.17	Kenmore Special Collections
Thomas, June	Librarian Same	08.21.17	Children's Library Goodyear

CHANGE OF STATUS: (Promotion)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Beck, Stephanie	Student Assistant (1/3) 8.64/hr Clerical Assistant part-time (3/1) \$11.41/hr	08.28.17	Magazines & Newspapers Collection Development
Deisler, Sarah	Teen Librarian (11/3) \$20.36/hr Assistant YSO Coordinator (13/1) \$22.44/hr	08.14.17	Youth Services Office Same
Myers, Andrew	Systems Support Specialist (14/3) \$25.80/hr Server Administrator (17/1) \$29.80/hr	07.31.17	Information Technology Same
Von Stein, Lindsey	Student Assistant (1/3) \$8.64/hr Public Service Assistant II part-time (7/1) \$13.65/hr	08.07.17	Kenmore Same

RETIREMENT

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Johnson, Angela	Public Service Assistant II	08.31.17	Mobile Services

Retirement (comments)

Angela Johnson

02/16/81 - 08/31/87 - Student Assistant, Wooster
 09/01/87 - 12/20/97 - Library Assistant I, Mobile Services
 12/21/97 - 06/06/99 - Public Service Assistant, Mobile Services
 06/07/99 - 08/01/99 - job-share Public Service Assistant I, Mobile Services
 08/02/99 - 08/31/17 - full-time Public Service Assistant I, Mobile Services

NUMBER OF STAFF MEMBERS

	<u>08.13.14</u>	<u>08.19.15</u>	<u>08.18.16</u>	<u>08.22.17</u>
Full-Time Staff:	256	244	262	262
Part-Time/Job-Share Staff:	46	47	50	49
Student Assistants:	78	89	75	75
Total number of Staff:	380	380	387	386
Full-Time Equivalents	292	282	297	297

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

Mrs. Darlington moved, seconded by Mrs. Adair, adoption of the August 17-68
 Personnel Report. The roll call vote followed: Mrs. Adair, Mr. Casey, Mrs. PERSONNEL REPORT
 Darlington, Mr. Rich, Mr. Weber, all voted aye. The motion carried.

Mr. Jennings reported the Library concluded another successful summer DIRECTOR'S REPORT
 of Mind, Body & Sole. He said in the sixth year of combining reading and MIND, BODY & SOLE
 wellness activity, the Library had 8,491 total participants in the eight-week
 program. A record number of those participants, 4,303, engaged in both reading
 and wellness for 26 days each. He added over 4,100, Mind, Body & Sole T-shirts
 were distributed to those completing both parts of the program. The Library had
 4,928 participants who read for 10 days, and 2,050 who read for 50 days.

Mr. Jennings announced that the Great Solar Eclipse of 2017 was a true 2017 ECLIPSE
 happening at many of the Library's facilities on Monday, August 21st.

Mr. Jennings reported that although only the Main Library program was
 widely publicized, there were gatherings to watch the eclipse at 11 Library
 locations. These events had a total attendance of over 1,100, highlighted by the
 Main Library event drawing 400 participants, Highland Square 200, Goodyear
 with 164, and 100 at Ellet.

Mr. Jennings said that at the Library Park at Main and Mill streets, the
 Science & Technology Division arranged for a telescope for closer viewing of the
 eclipse, and had 200 pairs of protective glasses for those attending. The Stray
 Dog Cart added to the atmosphere by cooking burgers on the sidewalk.
 Additionally, in the Main Library Auditorium the Library had a live feed of

NASA’s broadcast of the eclipse from the space shuttle, and from locations in the Path of Totality.

In creating a similarly festive atmosphere, branches had music, beverages in the heat, eclipse-oriented giveaways, live NASA feeds, crafts, and games for those attending. Mr. Jennings reported that everyone had fun amidst a collective chorus of “Cool!” and “Awesome!” as they viewed the wonder of the eclipse.

Mr. Jennings added that at branch locations and at Main, people shared glasses willingly in a spirit of togetherness. The viewing provided yet another example of how residents want to be around other people, both when something unique or important is happening, and as part of everyday lives.

Mr. Jennings reported that the desire for communal experience is strong and deep, and there is clearly an opportunity for the Library to assert itself in this space. Throughout the Library’s system, the talented and creative staff offer programs for all ages that can provide such experience.

Mr. Jennings stated that the Library will begin year four of our afterschool snack program at nine City of Akron locations. He reported that once again on Monday through Thursday, 250-300 children and teens will receive a snack to help them get through the time when parents pick them up or they can return home. This program continues to be funded by the Akron Canton Regional Food Bank.

SNACK PROGRAM

Mr. Jennings reported that HR Director Lisa Percy is working on two items we will be bringing for approval to a committee meeting next month:

ITEMS FOR SEPT
PERSONNEL
COMMITTEE MEETING

- Job description for a new digital media position that will increase the Library’s organizational capacity in that area
- Draft Request for Proposal (RFP) for executive search firms to coordinate the Library Director search process

There were no reports from Board Committees.

There were no reports from Senior Staff.

There were no requests for Public participation.

There being no further business, Mr. Weber adjourned the meeting at 4:36 pm.

ADJOURNMENT

President

Secretary